

Salem NH Farmers Market - Application Checklist

To complete your application to the 2021 Summer Salem NH Farmers Market, the following documents are required prior to attendance.

_____ **Completed Vendor Application**

_____ **Dates of Attendance (needed if partial season):** If attending the market only on specific dates (not full season), then you need to indicate the dates you plan upon attending. Space is limited and available on a first come, first served basis.

_____ **Signed Rules and Regulation Page**

_____ **Signed COVID-19 Waiver of Liability**

_____ **Copy of your Certificate of Liability Insurance:** Certificate Holder is: Salem NH Farmers Market, PO Box 213, Salem, NH 03079. Salem NH Farmer's Market and Salem Market Place need to be named as additional insured. Any questions regarding vendor liability insurance, contact your insurance agent or our market insurer: Foy Insurance Group (Our contact is – Amanda Emery at 603-898-6320 or; Amanda.emery@foyinsurance.com).

Applications are not considered complete until - all the necessary documents are received by the Salem NH Farmers Market.

Send to - Salem NH Farmers Market
PO Box 213
Salem, NH 03079
Attention: Market Applications

Any questions call Tom Paulinca – Vendor representative at 603-479-1003 or e-mail at tom.paulinca@salemnhfarmersmarket.org

Salem NH Farmers Market Application: Summer 2021

While COVID-19 restrictions remain in effect for the 2021 summer market, for this reason, booth fees will be waived.

Number of Booths requested: _____

- Full season application? Yes No
- Do you need access to electrical outlets? Yes No

Vendor Name:					
* Payee Name:					
Contact Name:					
Email Address:					
On site contact:					
Business Phone:					
Contact or Cell Phone:					
Mailing Address:					
City:		State:		Zip Code:	
Website:					
Facebook:					
Twitter:					
Instagram:					

**This is the name that your vendor token payment checks will be made out to. This could be your personal name or your business name. For more information please see the "Vendor Reimbursement" section on page 7 in the current Market Vendors Policies and Procedures Guide.*

Please accurately list and describe the items/goods/commodities that you will be selling. **All items will be reviewed for duplication.**

If any part of the of the preparation or processing is not done by you, please indicate which products, and the name with location of any secondary processor or co-packer.

Partial season members only – Market dates chosen:

Please indicate the number of booth spaces you require:

___ 1 booth ___ 2 booths

Please circle the market dates you will be attending:

5/2 6/6 7/4 8/1 9/5 10/3

5/9 6/13 7/11 8/8 9/12 10/11

5/16 6/20 7/18 8/15 9/19 10/17

5/23 6/27 7/25 8/22 9/26 10/24

5/30 8/29 10/31

Vendor Acknowledgment

I also hereby attest that I have read, and will abide by, the Salem NH Farmers Market Policies & Procedures Guide.

Participant’s Name: _____

Participant’s Signature: _____ Date: _____

You will be notified once your application has been approved. Vendors cannot be approved until all paperwork has been completed and submitted prior to attendance.

Thank you for your help and consideration, we look forward to your membership in the Salem NH Summer Farmers Market!

Salem NH Farmers Market Rules and Regulations

Summer Session 2021

1- The Market will be held at The Salem Market Place, 224 North Broadway (Rt.28), Salem, NH 03079. It is open from May 2,2021 through October 31, 2021. The time of the market is 10:00AM to 12PM each Sunday. Please arrive no later than 9:15AM to allow for COVID-19 set up, ready to sell by 10:00AM, market's opening. If you sell out, you must remain until the 12PM closing, NO EARLY BREAK DOWNS. All booths must be broom clean prior to leaving.

2- All products offered for sale must be locally grown or produced by the vendor. Purchased products may not be offered for sale. We are a 'Producer Only' market.

3- It is the vendor's responsibility to provide copies of all applicable licenses, permits, certificates – including town health regulations.

4- Vendors must have their scales certified and sealed by an official City or State Sealer of Weights and Measures.

5- All vendors must carry general liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 General Aggregate. Salem NH Farmers Market and Salem Market Place need to be named as additional insured. All vendors are required to maintain all applicable insurances, including necessary workman's compensation and to assume responsibility for any and all liabilities.

6- All canopies must be weighted down with a minimum of 20 pounds of weight secured to each leg (80 lbs. total), or will be asked to be taken down, no exceptions.

7- Absolutely, no smoking in the Market. Please be considerate of other vendors and customers. Consumption of alcoholic beverages will not be tolerated and you will be asked to permanently leave the Market.

8- Solicitation and distribution of pamphlets from any group, organization, or political committee is prohibited without prior approval from the market manager.

9- Any violation of these rules shall subject the violator to denial of further participation in the Salem NH Farmers Market.

Signature _____ **Date** _____