

Salem NH Farmers Market Application Checklist

The following documents are required to complete your application. **Photos of and applications printed on two sides will not be accepted.** Only a complete application containing all of the following will be accepted.

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Completed Vendor Application

Copy of your Certificate of Liability Insurance

Copy of your Commercial Food License

Full Payment for subscription chosen, made payable to:

Salem NH Farmers Market

NOTE: New vendors can submit their payment once approved to the market.

Certificate of Liability Insurance Description

Certificate Holder: Salem NH Farmers Market, PO Box 213, Salem, NH 03079.

In the DESCRIPTION/LOCATION BOX, please state: "Salem NH Farmers Market, Salem NH School District, and Mary Fisk School are named as additional insureds."

Any questions regarding vendor liability insurance, contact your insurance agent or our market insurer, Foy Insurance Group. Our contact there is Jessica Lak at 603-898-6320 or jessicalak@worldinsurance.com.

The winter application will not be considered until all necessary documents are received and completed by October 17, 2026.

Mail completed application and supplemental material to:

Salem NH Farmers Market
PO Box 213
Salem, NH 03079
Attention: Market Applications

Or email to plinc@comcast.net or tom.paulinca@SalemNHFarmersMarket.org

Questions?

Please contact Tom Paulinca, Director, at 603-479-1003 (call or text) or email plinc@comcast.net (preferred email).

Salem NH Farmers Market
Application for Winter Market 2026

Business Name:					
*Payee Name:					
Vendor Name					
On Site Contact:	Birthday Month				
E-Mail Address:					
Business Phone:					
Cell Phone:**					
Mailing Address:					
City:		State:		Zip Code:	
Website:					
Facebook:					
Instagram:					
Emergency Contact Info:	Name:		Phone number:		

**This is the name that your vendor token payment checks will be made out to. This could be your personal name or your business name.*

***By providing a cell phone number, you give permission for the Market to contact you by text regarding Market-related matters.*

Please accurately list all items/goods/commodities that you will be bringing to the market. All items will be reviewed for duplication, creating sustainability for every vendor. **Non-listed products must have market approval prior to presentation at the market.**

If any part of the preparation, processing, or finished food product is not produced by you, please list which products and/or parts of your product are purchased along with the name and address of any secondary processor or co-packer.

Market Attendance Subscriptions

The Winter Market begins November 1 and runs through April 25, 2026. All booth spaces measure 7'6" (frontage) x 8'0" (depth)

How many booth spaces do you require? 1 booth ☐ 2 booths ☐ 3 booths ☐

Do you need electricity? Yes ☐ No ☐

Full Season (Every consecutive week) Single Booth Price: \$630.00

Partial Season (Every other consecutive week)* Single Booth Price: \$400.00

11/1 start includes: 11/1, 11/15, 12/13, 1/10, 1/24, 2/7, 2/21, 3/7, 3/21, 4/4 and 4/18

11/8 start includes: 11/8, 11/22, 12/6, 12/20, 1/3, 1/17, 1/31, 2/14, 2/28, 3/14, 4/11 and 4/25

Partial Season Start Date: 11/1 ☐ 11/8 ☐

Monthly (Every fourth consecutive week)* Single Booth Price: \$230.00

11/1 start includes: 11/1, 12/6, 1/3, 2/7, 3/7 and 4/4

11/8 start includes: 11/8, 12/13, 1/10, 2/14, 3/14 and 4/11

11/15 start includes: 11/15, 12/20, 1/17, 2/21, 3/21 and 4/18

Monthly Start Date: 11/1 ☐ 11/8 ☐ 11/15 ☐

Partial Season and Monthly booth spaces are limited. They will be assigned by the SNHFM recognizing product variety and first received.

Market Absences

If a vendor reserves a date but cannot attend, a non-attendance notice 48 hours prior to that date is required. If illness or an emergency is the cause, please notify the Market by email, text, or phone as soon as possible. There are no make-up dates and market fees are non-refundable. Three unnotified absences can terminate your acceptance from the market. If terminated, any remaining fees will not be returned.

Market Absences: Initial: _____

Salem NH Farmers Market Rules and Regulations Winter 2026

1. The Winter Market is open from November 1, 2026, through April 25, 2027. The time of the market is from 10AM to 1PM each Sunday. Please arrive no later than **9AM** to allow for set up, ready to sell, by the 10AM market's opening. No sales prior to the 10AM opening bell and no sales after the 1PM closing bell. All vehicles must park in the designated vendor parking lot located in the back of the building by 9:45AM. **No vendor parking is allowed in the front parking lot. It is for customer parking only. Set up will not be permitted if you arrive after 9:45AM.** If you sell out, you must remain set up until the 1PM closing. NO EARLY BREAK DOWNS. All booths must be broom clean prior to leaving the building.
2. Soliciting for tips is not allowed at the market.
3. All products offered for sale must be locally grown, produced, or if food related, made in entirety, by the vendor. Products not grown locally will be considered based on the ability to be produced in New Hampshire and/or by consumer request. **Purchased products may not be offered for sale. We are a 'Producer Only' market.**
4. It is the vendor's responsibility to provide copies of all applicable licenses, permits, certificates as required by local and/or state.
5. Vendors must have their scales certified and sealed by an official NH State Sealer of NH Weights and Measures.
6. All vendors must carry general liability insurance in the amount of \$1,000,000 per occurrence and \$2,000,000 General Aggregate. All vendors are required to maintain all applicable insurances, including necessary workman's compensation and to assume responsibility for any and all liabilities.
7. Smoking is not permitted within the Market or on school grounds. Consumption of alcoholic beverages will not be permitted, and you will be asked to permanently leave the Market.
8. Solicitation and distribution of pamphlets from any group, organization, or political committee is prohibited without prior approval from the market manager.
9. Sampling is allowed as described by the Salem Health Division.
10. When staffing your booth, please be considerate of others when bringing children.

Violation of these rules shall subject the violator to denial from further participation in the Salem NH Farmers Market.

Signature _____ Date _____

Vendor Sampling

If you plan on sampling your product, please list those products and whether served cold or hot. If hot, the method you will use to keep these products at the required temperature. For example, a steam tray, etc.

Weather Cancellations Winter 2026

To ensure the safety of our vendors, staff, and community, the market may be cancelled due to severe weather conditions. Cancellation may occur if any of the following are forecast:

- Snowfall of 6+ inches, starting the day before and continuing into the market day.
- Blowing snow causing whiteout conditions on the day of the market.
- Icing conditions projected, impacting market day travel.

Notice of Cancellation will be sent by email to all vendors the Friday before the market. When possible, no later than 4PM. Market fees are non-refundable when cancellation is due to weather-related conditions.

Vendor Acknowledgment

Salem NH Farmers Market - Winter 2026

I hereby attest that I have read, and will abide by, the Salem NH Farmers Market Policies & Procedures Guide.

Participant's Name:

Participant's Signature:

Date:

You will be notified once your application has been approved. We look forward to your membership in the Salem NH Winter 2026 Farmers Market!